



Conducting a License Verification Search during Due Diligence

A “Best Practice” Tip from CSC

One of the most commonly-overlooked due diligence issues during a deal transaction is the seller’s business license and permit portfolio. The acquiring company often discovers too late that the seller’s business licenses and permits are not all in compliance, or that changes are required as a result of the acquisition.

To avoid disrupting a deal, take these steps during due diligence to verify that the seller’s licenses and permits are in good standing and that the portfolio will be in compliance following the acquisition:

1. Ask to the seller to provide a complete list of business licenses and permits.
2. Determine whether the list provided by the seller is complete and up-to-date by performing an audit and gap analysis.
3. Contact the local, county, and state agencies that have issued licenses and permits to determine whether the licenses and permits are in good standing.
4. Verify whether any new filings will be required when the deal transaction is completed.
5. Complete all new filings and pay required fees.
6. Identify any licenses that are no longer required.

Business License Verification Search Services from CSC

If you would rather leave license verification searches to CSC, contact us today for assistance. CSC can conduct the necessary license and permit verification search to ensure that the company you are acquiring is in full compliance and to handle new filings and other changes.

Our Comprehensive Business License Solutions

CSC offers:

- A Business License Research & Compliance Package
- Preparation and filing services
- Portfolio management solutions
- License verification services
- Audit & gap analysis services
- Fully managed license outsourcing

For more information, call 800.905.6584 or e-mail corpservices@cscinfo.com.